

Email Template

The Email Template replaces the default invitation text with a custom designed and branded template. This template will be displayed for all of the users in your SlideRocket company.

Designing the Email Template

There are two types of tags required in the HTML Template, {inviteURL} and {message}.

Required Tags

- **{inviteURL}**: Required to show link to the presentation
 - **Sample HTML**: Here is the invitation URL
- **{message}**: Required to show the subject line and message in the invitation
 - **Sample HTML**: {message}

Optional Tags

- **{branding}**: Includes SlideRocket branding
 - **Sample HTML**: Here is the SlideRocket branding.... {branding}

- **{userEmail}**: Shows user's email that sent the invite
 - **Sample HTML**: SlideRocket user's email that sent the invite {userEmail}

- **<!--Default Subject**: Provides the message in the subject line. This message will be editable.
 - **Sample HTML**: <!--Default Subject:THIS IS WHAT WILL APPEAR IN THE SUBJECT LINE -->
- **<!--Default Message**: Provides the message in the message box. This message will be editable.
 - **Sample HTML**: <!--Default Message:THIS IS THE TEXT THAT WILL SHOW IN THE MESSAGE FIELD -->

Sample HTML Template

```
<!DOCTYPE html PUBLIC "-//W3C//DTD XHTML 1.0 Transitional//EN"
"http://www.w3.org/TR/xhtml1/DTD/xhtml1-transitional.dtd">
<html xmlns="http://www.w3.org/1999/xhtml">
<head>
<meta http-equiv="Content-Type" content="text/html; charset=utf-8" />
<title></title>
</head>
```

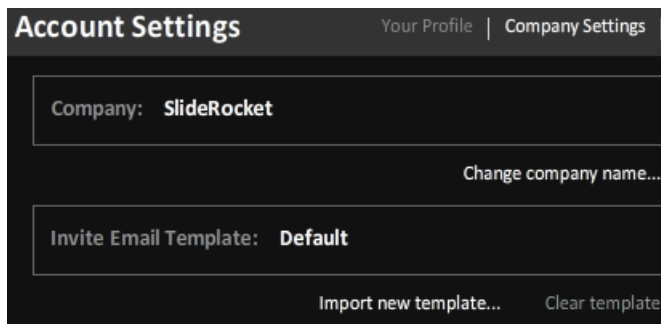
```
<body>
Here is the sliderocket branding.... {branding} <br /><br />
Here is the invitation <a href="{inviteURL}">URL</a> <br /><br />
Sliderocket User's email that sent the invite {userEmail}<br /><br />
{message}
<!--Default Message:THIS IS THE TEXT THAT WILL SHOW IN THE MESSAGE FIELD-->
<!--Default Subject:THIS IS WHAT WILL APPEAR IN THE SUBJECT LINE -->
</body>
</html>
```

ADVANCED NOTE: When adding an image to the HTML, the link must be an absolute URL. If the image's URL changes or expires, the invitation will show a broken image.

Uploading an Email Template

To upload an HTML email template the user must have admin rights. The template will be available to all users. If changes are made to an individual invitation, the changes will not update the template.

1. Click on the **Account** tab
2. Click on **Company Settings**
3. Click on **Import new template...**

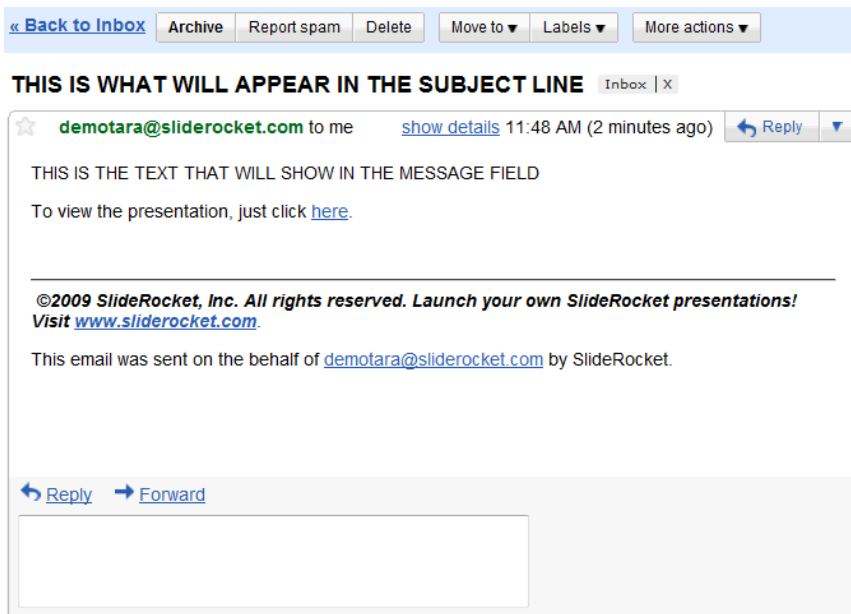


4. Select the HTML file from the computer
5. Select **Open**

Viewing the Custom Template

1. Click on the **Presentations** tab
2. Click on the desired presentation once
3. Click on the **Invite** button
4. Click on **Send new invite to view this presentation...**

5. **Invite** one or more recipients, type in a **Subject** and type in a **Message**
6. Click on **Send Invite Email**
7. After the invitation is sent, the recipient will receive an email that looks something like this:



ADVANCED NOTE: Features selected under **Publish** will apply to the presentation played from the invitation.